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8 January 2021

Dear Parents and Carers

I would like to let you know of some developments we have made in provision of Remote Learning.

1. Class teachers will be sending a letter outlining all of the week's work on Monday mornings. This will be via Purple Mash. The letter and all of the related sheets will be saved into a folder entitled **Work**. This appears at the top left on the opening page as a yellow icon. The teachers have made folders for the different subjects which will contain weekly tasks. Mrs Watts will continue to send work for Reception via Tapestry although some tasks are set by Mrs Pow and these may be on Purple Mash. She will explain this on her letter which she will put onto Tapestry.
2. Teachers will outline a timetable for daily tasks, to help children organise their working day. The order of these does not have to be followed strictly, but we ask that those children attending school for child care provision, do not complete afternoon tasks before the days on which they are set for. This is because teachers in school will be teaching according to the timetables. There will also be details of some optional extra activities which children may choose to do. These will include subjects such as music, French, art, computing.
3. When White Rose maths sheets are sent, teachers will also include the answer sheets. This is to help children and parents check their answers after completing the work, to help them consolidate concepts in order to move on to the task the following day. Please could parents make sure that children do not look at the answer sheets until after they have completed the work!
4. Children are being issued Remote Learning workbooks. Please remind children to write a title for their work and the date, underlining these with a ruler. For tasks which involve written work such as a story or reading comprehension, children may hand-write directly into their workbook or type their work, print it and stick it into their book. If they are sticking worksheets into their books, please either trim these or fold in half before sticking in, to avoid sheets hanging out of the books. We do like a tidy workbook!
5. We aim to provide as much feedback as possible on children's work. For work which cannot be attached to an email as a document e.g. writing tasks done in the workbook, could parents please photograph the work and attach it to an email via Purple Mash (or Tapestry for Reception Class). Please do not email work to the school email as teachers will only be accessing the Purple Mash/Tapestry accounts. Work will be marked on Fridays and feedback will be given by the Monday after the week it was set.

6. Each week, I will upload a resource pack for Collective Worship, Spiritual Development and Pastoral Care. These have been provided by the diocese and are based on our Christian values. There are some lovely activities and it would be hugely beneficial for children to access some of these along with family members.

7. When children send emails to teachers via Purple Mash, we would like to encourage them to remain courteous and polite, as they are in school, when speaking with staff. A gentle reminder that all grown-ups including family members, will be able to read comments sent on Purple Mash emails may help reinforce this.

8. Children of critical workers who come into school during the week will be working on the same tasks as those set for Remote Learning. As some of these require children to access videos, could children in Reception, Class 1 and Class 2 who have earphones at home, please bring them in if they can. This is because they may be in class with other children who are working on different tasks. Please don't worry if you do not have any.

Finally, as we are having to rely on the internet for Remote Learning, could I please emphasise how important it is to talk to children about internet safety, and to remain vigilant in ensuring children are kept safe online.

I anticipate there may be some teething problems with some of what I have outlined above. If you do encounter any problems, please let us know and bear with us whilst we rectify things for you.

Yours sincerely

Miss S Wilson

**Headteacher: Miss Stephanie Wilson**

