

Rosley CE School



Charging Policy

Approved by ¹	
Name:	Rebecca Bird
Position:	Chair of Governors
Signed:	
Date:	May 2025
Review date:	May 2026

‘We are kind and compassionate to one another and learn to forgive each other as God forgives us. We trust those around us to work together, aiming high in all we do’ – *Ephesians 4:32*

Activities organised by the school as part of the children's education, enrich and extend the range of opportunities in the curriculum. Whenever relevant, and within reasonable financial limitations, teachers will organise trips that will aid children's understanding. These trips will be appropriate to the Long Term Plans of the school.

However:-

- ☐ Parents may be asked to make a voluntary contribution towards the costs that are incurred, this may include transport, admission fees and tuition, if appropriate.
- ☐ Other activities may take place within the school, e.g. theatre groups, puppet shows etc. and parents may also be asked to make a small voluntary contribution towards these activities, if there are no funds available through other sources.
- ☐ The school will endeavour to give parents adequate notice of these activities or outings with clear guidelines as to costings.
- ☐ Activities may have to be cancelled because of a shortfall in contributions, and though this would of course be regrettable, financial constraints may deem it necessary.

School Meals

School meals are available in school and are subsidised by school. The costs for meals are £2.80 for nursery children, £3.00/meal for school children and £3.60/meal for adults. School meals are ordered and paid for in advance online via SchoolMoney.

School Milk Scheme

Up to one third of a pint of milk is available to all children free of charge, regardless of their family circumstances up to the age of 5. When a child has their 5th birthday, a charge of about £15.00 per term will be payable to Cool Milk in order for your child to continue to receive milk.

We meet our obligations under 'The Requirements for School Food Regulations 2014' regarding the availability of milk at school by regularly providing parents with information about the Subsidised School Scheme we offer through CoolMilk.

Music Tuition

Recorder is taught within school by Mr Vernon and is part of every child's music curriculum. There is **no charge** made for these lessons.

A weekly guitar club is led by Mr Vernon for children in Years 5 and 6. There is a £2.50 charge/child per lesson. Parents are charged each half term for the clubs. If any clubs are cancelled, the parents will be credited the cost of the club.

Swimming

Children have swimming lessons during two terms at Wigton Pool as part of the PE curriculum. There is no charge for this.

Residential Trips

Children in KS2 may be offered residential trips to extend their learning opportunities. Parents are asked to contribute towards these. The overall cost of the trip is subsidised by the school, governors and RSSG

Breakfast & After School Clubs

Breakfast Club is open to all pupils at Rosley C of E School and Rosley Pre-School: Busy Bees. This runs from 8.00am until 8.45am and is charged at £4.00 per child, regardless of the time your child is dropped off at breakfast club. There will be a £1.00 administration charge for breakfast club bookings made on the day the club is required.

After School Clubs are run each day, except the last day of each term, and are open to all children in school and nursery. The clubs run from 3.30 - 5.30pm. The charges below are for school aged children. Charges for nursery children are covered by the Busy Bees Payment Policy.

After School Club	Advance Booking Charge	Payment via School Office on Day of Booking
3.30pm – 4.30pm	£4.00	£5.00
3.30pm – 5.30pm	£8.00	£10.00

Parents must book the club places they require in advance, online and at the latest, by midnight of the day before the day of club required. Clubs can be cancelled up to midnight of the day before the club is required. If the booking is not cancelled, the booking will not be refunded regardless of illness or holidays. The full hour will be charged regardless of when the child is dropped off for breakfast club or collected from after school club. Clubs booked on the day will incur an administration charge of £1.00/hour.

If a booking has been made for 1 hour but the child is collected later than 4.30pm (based on the time of the computer clock in the school office), the booking will be amended to 2 hours and an additional charge of £5.00 for the second hour will be added to your child's account. If the additional money due is not paid within 7 days of the charge, parents will receive a reminder via the finance software and incur an additional £2.00 administration charge. If the outstanding monies are not paid within 7 days, parents will be unable to book their child into further wraparound provision and will receive further reminders which will incur a £2.00 administration charge.

Parents may access their accounts via SchoolMoney). School will only accept online and card payments. Any debt outstanding after one month will be referred to the Small Claims Court for recovery with all costs incurred by Rosley C of E School added to amount owing.

If a parent is late to collect their child after 5.30pm, there is an additional late collection charge of £5.00 per child. After 5.45pm, a further charge will accrue based on the additional staff costs which equates to 1 hour's pay for 2 members of staff.

Other Charges

The Governors also reserve the right to charge for breakages, loss and damage to school property. Parents/carers of children who damage, break or lose school property may be asked to contribute to the cost of replacement or repair.

We are extremely lucky at Rosley School to receive financial support from our Governing Body in issues which give maximum benefit to the majority of pupils

1. Hire of village hall
2. Upgrading general equipment throughout the school
3. Improvements to the fabric of the building.
4. Issues that affect health and safety.
5. Support for larger building projects.

Alongside this, the Governors will support **genuine** cases of hardship. It is their intention that no child should be excluded because of financial need and requests can be made to the Governing Body through the Head teacher.

This policy will be reviewed annually by the Governing Body